

Travel College Canada

Operated by: Canadian Centre for Skills Development
16 Spadina Rd. Suite 201, Toronto, ON M5R 2S7 Canada
Em: info@travelcollege.ca ☎ 416.481.2265 www.travelcollege.ca

Pre TICO Exam Prep Course & Proctor Venue TICO Education Standards On-line Exam

Is there value in the Travel College Canada Pre TICO Exam Prep Course? Judith a previous participant thinks so. *“Thanks so much for spending the time to train us for the TICO exam! I feel much more confident about going into the exam and it was good to get a refresher on what the highlights of the manual are. Judith C.*

Other participants commented that our specially designed pre TICO exam prep course with added real business examples and explanations helped make the understanding and application of the TICO Study Manual very helpful, informative, and fun. Participants were also more confident when writing the TICO on-line exam.

Location: Travel College Canada (16 Spadina Rd. Suite 201 in Toronto)

Visit: www.travelcollege.ca and click “Contact Us” to print directions & map

Subway: Bloor/Danforth (east-west) and Spadina/University (north-south) lines intersect at Spadina, **take the Spadina Rd. west side exit and walk north.**

Parking: There are street meters in front of our building and a Public Parking lot across the street with reasonable rates

Three Quick Steps to Register:

Step 1: Visit: www.travelcollege.ca, on the right side of the Home page choose your date for our **Pre TICO Exam Prep Course (optional) and Proctoring.**

Print our Registration Form, then complete the appropriate sections including payment details then sign and **fax our Form to 416.487.5428**. Call our office at 416.481.2265 to ensure we have received it at which time we will confirm space. Registration should be done at least 14 days prior to exam date.

Step 2: Immediately, visit: www.citc.ca click the TICO Education Standards link. On the right side of the page **click “New Individual Registration”** (found under the “Registrations Procedures” heading). Enter your name etc. then when asked for the **Proctor Name, show: Louise Blazik, Title: CTM, Location: Travel College Canada, 16 Spadina Rd. Toronto, ON M5R 2S7**. Once you enter your payment of \$35.00 at Check Out, you will be provided with a TICO exam registration number. Email info@travelcollege.ca to advise you have successfully registered with CITC and show your TICO exam reg. #.

Step 3: Revisit: citc.ca and click TICO Education Standards link. Download (free) and print the TICO Study Manual or order a hard copy for \$15.00. Start to review your TICO Study Manual well in advance of our Pre TICO Exam Prep Course and/or proctoring date.

Important Information for Registrants:

1. **Bring your copy of the TICO Study Manual to our Pre TICO Exam Prep Course**
2. Plan to **arrive ten minutes prior** to your start time. Latecomers may not be admitted.
3. Be prepared to **present photo ID** prior to writing the on-line exam
4. Food and/or beverage is not permitted in the computer lab for the On-line exam

Our Registration Form follows this page:

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Registration & Payment Form

Pre Tico Exam Prep Course &/or Proctor Venue:

Surname: _____ First: _____ Middle: _____
Address: _____ Apt./U # _____
City: _____ Postal Code: _____ Fax #: _____
Email: _____ TICO Reg. # _____
Day Tel. # _____ Alternate: Tel. # _____
Company Name: _____

Pre TICO Exam Prep Course Registration Section

Preferred Day:	Date:	Time:
[] Travel Counsellor Exam: \$		
or [] Combined Travel Counsellor & Supervisor/Manager: \$		

Proctor Section

Preferred Day:	Date:	Time:
[] Travel Counsellor Exam or [] Supervisor/Manager Exam: \$		
or [] Combined Exam: \$		

Payment Section: Contact our office for current fees

Credit Card: [] Visa [] Mastercard		
Card Number: _____	Expiry Date: _____	
Card Holder Name (as it appears on the card): _____		
Card Holder Signature: _____	Date: _____	
I, (card holder name) _____ hereby authorize Canadian Centre for Skills Development to charge the above credit card in the total amount of		
\$ _____ and I understand this amount is *non-refundable once booked and paid		
Authorization #	Processed on:	By:

Office Use: Registration with payment received on _____ by: _____	
To the Applicant: We are pleased to confirm we have reserved space for you as shown in the appropriate section(s).	
Faxed to Registrant on: _____	By: _____

We look forward to seeing you on exam day...